

**Narborough and Littlethorpe Parish Plan
Steering Group Minutes 2nd Oct 2007**

Present	Apologies
Cathy Gattoni-Stoker	Reverend Mick Sawyers
Cllr P. Gould	Penny Bates
Richard Harris	Graham Harris
Cllr T. Matthews	
Linda Owen - Minutes	
Robin Phillips - Chair	
Karen Sutton	
Cllr P. Thomas	
Cllr S. Woodcock - Treasurer	
Mary Young	
Garth Young	

1. Minutes of Sept 4th agreed as a correct record.

2. The Group was informed that Cllr Jackson would not be able to attend these meetings again for at least the rest of the year, given the pressure of Council business, so he is to withdraw.

3. Funding – SW agreed he will obtain the application form for Community Champions from the RCC and submit it before March 08. He will also contact Blaby DC and the Council for Voluntary Service about other grant aid.

4. Survey – The sub-groups had met separately since the September meeting to work on the allocated sections of the survey and had achieved the rewrites required. During the meeting the remaining sections of the survey received similar attention from sub-groups, which then reconvened to present results to the whole Group. The resulting final draft of the questions is to be sent to the RCC, and hopefully will be available for agreement at the November meeting. There was general agreement that the Survey should begin with the questions on Community Spirit, to give a positive start for most respondents. The separate Youth Survey was also discussed and agreed as a final draft.

The remaining tasks to finalise the Survey as a whole document will be to draft an introductory letter or opening statement for it, and a contents page that would enable respondents to select what sections they wished to use.

5. Tasks for next meeting – To achieve the above, assuming that the final draft has been put into a readable format by the RCC. RP has suggested that there will also need to be decisions on planning how to fund the printing, distribution and

collection of both the adult and youth surveys. It may also be desirable to send them for comment to providers of local services, such as Schools, County Hall and District Council.

Next meetings – Tues 6th November and Tues 4th December.