

**Narborough and Littlethorpe Parish Plan  
Steering Group Aug 7<sup>th</sup> 2007**

<b>Present</b>	<b>Apologies</b>
Angela Ball	Cathy Gatton-Stoker
Pat Gould	Penny Bates
Richard Harris	Lizzie Clark (RCC)
Graham Harris	Betty Watkins
Trevor Matthews	
Linda Owen (Sec)	
Robin Phillips	
Mick Sawyer (Chair)	
Pauline Thomas	
Celia Venison	
Guy Jackson	

**1. Minutes of 5<sup>th</sup> July – Agreed**

1.1 Matters arising – It was noted that the stall at Littlethorpe Gala run by LO and PB had been a great success with 40 written comments submitted. Along with the Red Hill Fete there is now a store of information giving some indication of the issues seen as a priority and therefore needing further probing in the survey. AB offered to repeat the stall at the Party on the Park (Aug 18<sup>th</sup>) and TM at Narborough Show (Sept 1<sup>st</sup>). Material for this currently with PB.

**2. Publicity** - Noted that website page is now established and available for the meeting minutes and other notices. There was discussion about the feasibility of a dedicated website but not possible to agree at this stage because of the other costs against budget not yet being clear.  
PG insertions in The Journal were noted as informative.

**3. Survey** – The rest of the survey was examined and revisions and amendments agreed. LO to send to LC for amending the template ready for final revisions at the next meeting. It as agreed that it would be necessary to compose an introduction, agree the ordering of the sections, and consider any further questions that should be included. Analysis of the responses from the events above will inform this.  
PB has offered to compose the separate Youth Survey, and CG-S will probably assist with design ideas.

**4. AOB** – The next two meetings were agreed as **Tues 4<sup>th</sup> Sept** and **Tues 2<sup>nd</sup> Oct.** MS may not be able to chair on these occasions so RP offered to do so if necessary.

**Don't worry about feeling left out if you haven't been to a meeting or two – we'll be delighted to see you!**