

**Narborough and Littlethorpe Parish Plan
Steering Group July 5th 2007**

Present	Apologies
Lizzie Clark RCC	Reuben Reynolds
Mick Sawyers – Chair	Pat Gould
Linda Owen – Minutes	
Penny Bates	
Audrey Miles	
Robin Phillips	
Brian Symonds	
Pauline Thomas	
Betty Watkins	
Mary and Garth Young	
Kim Richardson	
Simon Woods – Leics Constabulary	

Minutes of 5th June – Item 1 amended to read ‘minutes of meetings should be posted on www.leicestershirevillages.com, the independent website promoted by the RCC.’

Matters arising – The Constitution has been signed and filed with both the Chair, and the RCC.

Agenda

1. The Survey

1.1 The potential length of the survey was discussed particularly because of concerns about the costs of reproduction and distribution, and that this may have to influence its size and scope. However LC pointed out the capacity the Group has to secure funding and support from Blaby DC and other funding sources. A pack has been put together for the Treasurer’s use.

1.2 It was noted that the survey can be ordered in any way that the group prefers, for instance the first block of questions does not have to focus on transport as in the example. No decision was made on this however.

1.3 All the sections and questions were gone through in detail and a number of amendments made by the group. The exercise had to be left half way through, for completion at the next meeting. Members are asked to prepare for the meeting so that the survey can be finalised next time.

2. Pre-publicity actions

2.1 PB has prepared a display about the Parish Plan, along with a comments box. This was used at the Redhill School Fair, with the support of CG-S. The response overall was rather poor, although the major concerns expressed were about speeding traffic, and activities for young people. PB and LO will repeat the exercise at the Littlethorpe Gala on 28th July – any other support on the day will be most welcome.

2.2 The materials will then be passed on for use at the Narborough Congregational Church 'Party on the Park' on Aug 18th. Help is urgently needed for this event – please speak to Mick Sawyer.

2.3 LC has a format for posters which might be good to engage young people, and can send this electronically to anyone interested.

3. AOB

3.1 LC introduced the use of the webpage that can be created at no cost on Leicestershirevillages.com, and for which training can be provided if needed. MS will make contact with the content co-ordinator, Chris Poole.

3.2 There was discussion about the dates/days of future meetings, and a general agreement that the first Tuesday of the month should be the usual meeting day. Please note therefore that the **next meeting will be Tues Aug 7th**. The main agenda item will be completion of the survey and decisions on methods of printing and distribution.