

Castle Donington Parish Plan

7.00pm, Wednesday 26th September 2007
Parish Rooms, Castle Donington

Attendees: Shaun Ambrose-Jones, Gary Roberts, Sue Shearman, Angus Sowter, Peggy Beddoe, Charlotte Burt

1. Charlotte confirmed that not all questionnaires had been entered, we still have the following left:
 - a. 40 – not uploaded at all
 - b. 52 – not uploaded correctly
 - c. 70 – allocated, but not yet uploaded
2. Shaun confirmed that with the outstanding questionnaires detailed above we received 1660 questionnaires:
 - a. 1134 adult questionnaires
 - b. 383 youth questionnaires
 - c. 143 children questionnaires
3. Sue asked if the group knew where we were against our budget.. Shaun confirmed that due to a higher number of questionnaires than expected needing to be inputted the budget was nearly all gone. Although Charlotte confirmed that the costs of the last 40 to be inputted would be covered by the RCC.
4. Angus raised the point that without any funds how would the group publish the finished report. Charlotte mentioned that the RCC could help with finding funding for this and provided Shaun with two options, but said that to get funding we would first need to provide an estimate of how much the work may cost. Charlotte also mentioned that she had recently had a quote for Kegworth of 1500 questionnaires (30pages double-sided) of £570
 - a. www.communitykitty.co.uk
 - b. www.derbyshirecommunityfoundation.co.uk**Shaun will review and see whether either scheme seems viable**
5. Charlotte suggested that we might also want to contact local organisations such as the airport. Peggy said that when they were approached to help with funding for the appraisal they were willing to give as long as their name was mentioned as supporting the initiative. The appraisal group refused the offer as they said they needed people to see them as being impartial
6. Peggy mentioned that when the appraisal was conducted they produced a number of ‘posh’ copies to be distributed to the key service providers, and then produced paper copies and smaller summarised reports to be available for the community.
7. Angus suggested that maybe a way of cutting down costs was to produce some hard copies for service providers and to put in the library/doctors surgery, and then to have copies at the parish rooms that could be collected by the local community if they wanted one
8. It was agreed that before dividing the results into sections to be given to volunteers to analyse, it would be useful to see a full copy of the results in hard copy format. Gary agreed to download 10 copies of the results and distribute these to whoever required them ahead of the next meeting
9. It was also agreed that everyone would attempt to have had a look at the results ahead of the next meeting and come with suggestions on which sections they might like to review
10. Shaun confirmed that if anyone wanted to look at the results now for either the youth or children’s you can view these at www.merlinco-surveys.co.uk/web_survey/results/index.asp the username is lrp1 and password is Forshaw. Once logged on you need to search for castledoningtonadult, castledoningtonyouth or castledoningtonchild

11. Charlotte asked whether it was Ro Riley or us that would be analysing the youth questionnaires?
Shaun took an action to contact Ro and find out.
12. It was then suggested that a timeline would need to be agreed to get the ball rolling on the report writing and the formulation of the action plan. The group decided that:
- a. All inputting would be completed by Saturday 13th Oct
 - b. Gary would download 10 hard copies of the results and distribute by 31st Oct
 - c. Next meeting would be held at **7pm Wednesday November at the Parish Rooms**

Actions

Shaun to review funding schemes and report back on suitability at next meeting

Shaun to contact Ro Riley to confirm who will be analysing the youth questionnaire results

Sue to book parish rooms with Fiona for 7th Nov from 7pm